

Registration Form | NSCA-CPT® Exam



Please Print or Type | Register Online at www.nsca-cc.org

Exam Version I am registering to take: Computer-based Pencil/Paper

1. **Candidate Name:** (Please enter your name as you would like it to appear on your certificate should you pass the NSCA-CPT exam.)

First/Given Name: _____ MI: _____ Last/Family Name: _____

2. **Date of Birth (MM/DD/YYYY):** _____ / _____ / _____

The following demographic information is not required, but all information is appreciated. Gender: Female Male

3. **Mailing Address:** _____ Apt. #: _____

City: _____ State/Province/Country: _____ ZIP/Postal Code: _____

4. **Phone/Fax/Email:** Work Phone: _____ Home Phone: _____

Fax: _____ Email Address: _____

5. **Education:** Check those that apply and indicate highest degree held.

I am a **STUDENT** at a college/university

In a two-year degree program with a major in _____

In a four-year degree program with a major in _____

I am a **GRADUATE** of a two-, four- or higher year degree college/university

From a two-year degree program with a major in _____

BS/BA degree in _____ MS/MA degree in _____

EdD/PhD in _____ Other _____

6. **Occupation/Job Title:** _____ / _____

7. **Have you previously taken the examination?** Yes (Answer questions below) No (Skip to #8)

• Are you taking this examination for recertification? Yes, Certification Number: _____ No

If yes, please refer to the *Recertification Policies and Procedures* on how to submit results for recertification.

• When and where did you previously take the examination?

Month/Day/Year: _____ City/State/Province: _____

8. **Date and site for which you are registering:**

Month/Day/Year: _____ City/State/Province: _____

9. **Are you an NSCA member?**

Yes, my NSCA member ID number is ____ - ____ - ____ - _____. (Call the NSCA at 800-815-6826 or 719-632-6722 for your member number.) **Test results are not released to candidates who indicate here that they are NSCA members but whose membership status cannot be verified by the NSCA.**

I just became a member of the NSCA in order to register at the reduced member price but have not yet received my official NSCA membership number.

My confirmation number is: _____.

No, but I wish to join the NSCA at this time so that I can register at the reduced member rate for this examination. I have completed and submitted the membership application and membership fee to the NSCA. Note: Contact the NSCA Membership Department at 800-815-6826 or 719-632-6722, www.nsca-lift.org or nsca@nsca-lift.org.

No, I do not wish to join the NSCA, and I am not applying for membership at this time. I understand that I am paying a higher exam registration fee and am not receiving the professional and educational benefits of NSCA membership.

The NSCA-CPT Exam Registration Form continues on the following page.

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10. Special Accommodation Requested:

None Vision Hearing Dyslexic Attention Deficit Disorder/ADHD Other _____

The Special Accommodations Request Form may be available online at <http://www.nasca-lift.org/nscapdf/view.asp>, or call 800-815-6826.

11. Do you have CPR certification? Yes, exp. date: _____ No

Please refer to the NSCA-CPT Exam Candidate Handbook for CPR certification guidelines. (NSCA Certification will not release your exam scores until we receive documentation that you have completed CPR certification.)

12. Registration Fees (paid when registering): No registrations will be accepted after the registration cutoff.

NSCA Member	Paper/Pencil Exam		Computer-Based Exam
	early registration	registration cutoff	registration
initial registration	<input type="checkbox"/> \$235	<input type="checkbox"/> \$270	<input type="checkbox"/> \$285
retake fee	<input type="checkbox"/> \$185	<input type="checkbox"/> \$220	<input type="checkbox"/> \$235
Nonmember	early registration	registration cutoff	registration
initial registration	<input type="checkbox"/> \$370	<input type="checkbox"/> \$390	<input type="checkbox"/> \$420
retake fee	<input type="checkbox"/> \$320	<input type="checkbox"/> \$340	<input type="checkbox"/> \$370

13. Method of Payment: VISA® MasterCard® American Express® Check or money order (U.S. funds only) payable to "NSCA"

Account #: _____ Exp. Date: _____

Name on Card (print clearly): _____ CVV #: _____

Cardholder's Signature: _____

14. How did you first hear about NSCA Certification? (please choose one) College Work Web Direct Mail NSCA

Advertisement in: _____ Other: _____



By submitting this NSCA-CPT registration, I accept the conditions set forth by NSCA Certification concerning the administration, reporting of examination scores and the certification and recertification processes and policies. I attest that the information contained in this registration is true, complete and correct to the best of my knowledge and is made in good faith. I understand that if any information is later determined to be false, the NSCA Certification Executive Council reserves the right to revoke the certification that has been granted on the basis thereof. I also understand that any irregularity including, but not limited to, copying answers; permitting another person to copy answers; falsifying information required for admission to the examination; impersonating another exam candidate; falsifying education or credentials; or providing and/or receiving unauthorized advice about exam content before, during or following the examination in connection with any NSCA Certification examination could result in immediate revocation of my certification. I further understand that the examination questions, certification names/acronyms and logos are protected under U.S. copyright law and, as such, willful infringement of the copyright is a federal crime. I recognize that any unauthorized possession of, use or distribution of or the act of providing access to NSCA Certification examination questions, certificates, NSCA Certification logos, abbreviations relating thereto and any other NSCA Certification documents and materials may result in immediate revocation of my certification. I also recognize and acknowledge that I will abide by the recertification requirements established in order to remain certified. **Note: The details and fees in this brochure are subject to change without notice.**

I have read and understand the Transfer, Cancellation and Refund Policies on the following page.

Signature: _____ Date: _____

**Mail Registration Form with payment to: NSCA Certification, 1885 Bob Johnson Dr., Colorado Springs, CO 80906
or Fax to: 719-632-6367.**

ADMINISTRATIVE POLICIES

Detailed administrative policies are available online at www.nscaccc.org.



TRANSFER POLICY

If you are unable to take the exam on the date or at the location for which you are registered, you may transfer your registration by contacting the Exam Registration Department. Exam registrations cannot be transferred to another person, and the exam department must be notified of your wish to transfer SEVEN days before your exam date.

> Call 800-815-6826, and specify the date and site to which you wish to transfer. Refer to the chart on the previous page for transfer options and fees, and refer to the Exam Candidate Handbook for details.

Paper/Pencil

- > Candidates cannot transfer into an exam after the registration deadline has passed.
- > Payment is required to process the transfer.

Computer-based

- > Candidates can transfer ONLY into an exam for which there are available testing slots (dates and times)
- > Payment is required to process the transfer.

CANCELLATION AND REFUND POLICY

Paper/Pencil Exams

Notice of cancellation must be in writing. A 50% refund will be provided when written notice of cancellation is received at least seven business days before the scheduled exam date. No refunds will be made after that date.

Should fewer than 15 candidates register for a site, NSCA Certification Executive Council retains the right to cancel the exam site. Those affected will be notified no later than four weeks after the registration cutoff date and offered the opportunity to transfer to a different date/site at no additional cost. NSCA Certification is not responsible for expenses incurred by a candidate due to a cancelled exam (e.g. airfare, hotel, etc.).

Computer-based Exams

No cancellation refunds are provided for computer-based exams.

CODE OF ETHICS

NSCA Certification is dedicated to maintaining a high standard for its certified individuals. The following Code of Ethics assures that those who hold the Certified Strength and Conditioning Specialist and/or the NSCA-Certified Personal Trainer certification are aware of the standards of ethical behavior that should be followed in the practice of their profession. Certified individuals shall:

1. Respect the rights, welfare and dignity of all individuals.
2. Strive to provide equal and fair treatment to all individuals and not discriminate against anyone.
3. Provide and maintain a safe and effective training environment.
4. Comply with all general laws of the land including, but not limited to, applicable business, employment and copyright laws.
5. Accept responsibility for the use of sound judgment when working with their clientele.
6. Respect the confidentiality of their clientele while remaining accountable.
7. Refer their clientele to more qualified fitness, medical or health professionals when appropriate.
8. Remain current on practical and theoretical foundations through continuing education activities.
9. Avoid engaging in any behavior or form of conduct that would constitute a conflict of interest or actions that adversely reflect on the profession or the National Strength and Conditioning Association and NSCA Certification.
10. Strive to safeguard the public by reporting violations of this Code of Ethics.



IF YOU MOVE

If you change your mailing address after registering for an exam, be sure to provide prompt notification of your new address to prevent your information from being delayed or lost in the mail. You may change your address online at www.nscaccc.org or call 800-815-6826 or 719-632-6722.