Recertification Policy Amendment
Active Military Duty Accommodation

An exemption is available to active military personnel who have been deployed during a recertification cycle. The guidelines for this exemption are listed below.

- A standard 3-year cycle requires 6.0 CEUs. Therefore, the prorated per year CEU total is 2.0 CEUs/year.
- A certificant deployed for more than Six (6) months in a combat theater shall not be required to obtain or report CEU for that calendar year.
- A certificant deployed for more than fourteen (14) months in a combat theater shall not be required to obtain or report CEU for the two (2) years inclusive.
- A certificant deployed for more than Six (6) months in an unaccompanied status to an established military installation, outside the continental United States, may accumulate CEU in any category for that calendar year.
- A certificant deployed for more than six (6) months in an accompanied status to an established military installation, outside the continental United States, may accumulate CEU in any category for the duration of the deployment.
- A certificant deployed periodically and for periods less than six (6), with in or outside the continental United States, is not exempt.

The following must be submitted to the NSCA by the end of each recertification cycle, December 31st:

- Copy of military orders indicating dates and locations of deployment.
- Standard CEU Reporting Form.
- Standard recertification fee.

If the certificant is using the Appeal process for recertification and wants exemption for deployment, the following must be submitted to the NSCA by the appeal deadline for each cycle, June 30th:

- Copy of military orders indicating dates and locations of deployment.
- Standard CEU Reporting Form.
    - If prorated CEUs are required, they must be listed on the form
    - Copy of CEU verification.
- Standard recertification fee.
- Standard Appeal Form.
- Standard appeal fee.